

JOINT SERVICE VEHICLE REGISTRATION APPLICATION

PRIVACY ACT STATEMENT

AUTHORITY: 5 U.S.C. 552a, Privacy Act of 1974, as amended; 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; and E.O. 9397 (SSN); MCIPAC-MCBBO 11240.1; USFJ HQ INST 31-205; and SORN NM05211-1. **PURPOSE:** To track the issuance of parking permits and to provide a record of each individual who has registered a vehicle at an installation to include a record on individuals authorized to operate official government vehicles. **ROUTINE USES:** In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows: Information will be accessed by Provost Marshall Office officers and employees with a need to know to meet the purpose. Information may be disclosed to other agencies or individuals requesting records regarding the nature of requests received and the responses provided. A complete list and explanation of the applicable routine uses is published in the authorizing SORN available at <https://dpcld.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570443/nm05512-1/>. **DISCLOSURE:** Voluntary. However, failure to provide the requested information may result in the inability to process the request.

IDENTITY INFORMATION

1. LAST NAME	2. FIRST	3. MI	4. SUFFIX	5. DODID	6. SOFA LICENSE NUMBER
7. SOFA LICENSE EXPIRATION (yyyymmdd)		8. UNIT			9. MAILING ADDRESS
					10. EMAIL

TYPE OF REQUEST

☐ 30 DAY VEH WAIVER
 ☐ 120 DAY WAIVER
 ☐ TDY/DEP PARKING PERMIT
 ☐ SPOUSE ONLY WAIVER

<p>A. I understand that to remain in compliance with the above reference I must present documentation to JSVRO showing that the above vehicle has been sold or junked before the expiration of this waiver.</p> <p>B. I acknowledge that if the required documentation is not present to JSVRO before the expiration of this waiver, my SOFA driving privileges maybe temporarily suspended until I am in compliance with reference.</p> <p>C. This waiver can be extended for an additional 30 days, not to exceed a total of 60 consecutive days.</p> <p>D. I understand that I must provide valid Property Damage Insurance upon approval of this waiver and maintain Property Damage Insurance on the aforementioned vehicle I wish to sell, until it is sold or expiration of this 30-day waiver.</p> <p>E. I understand that I must have the vehicle I intend to sell cleared of any liens, current road tax receipt, current JCI coverage, PDI coverage, and a current GoJ inspection.</p> <p><u>CURRENT VEHICLE INFORMATION</u></p> <p>MAKE:</p> <p>_____</p> <p>MODEL:</p> <p>_____</p> <p>PLATE NUMBER:</p> <p>_____</p> <p>VIN NUMBER:</p> <p>_____</p>	<p>A. The 120-day exception to policy waiver enables the current owner to sell a vehicle prior to the required 120 days of registration. This waiver is against the currently owned vehicle they are trying to sell. The 120-day exception to policy waiver can only be used once a year</p> <p>B. If the requestor is an O5 not in a command billet they will still need to submit the waiver following the instructions above. O5's in command billets will still have to submit the waiver but there is no need for an endorsement signature.</p> <p>C. I understand that I must have the vehicle I intend to sell cleared of any liens, a current road tax receipt, current JCI coverage, PDI coverage, and a current GoJ inspection.</p> <p><u>CURRENT VEHICLE INFORMATION</u></p> <p>MAKE:</p> <p>_____</p> <p>MODEL:</p> <p>_____</p> <p>PLATE NUMBER:</p> <p>_____</p> <p>VIN NUMBER:</p> <p>_____</p>	<p>A. TDY/deployment parking permit requires a company grade 0-3 signature for approval.</p> <p>B. The vehicle must have a current road tax receipt, current JCI coverage, PDI coverage, and a current GoJ inspection lasting for the duration of the TDY/deployment.</p> <p>C. Report to JSVRO with a copy of your orders and all of the vehicles information.</p> <p>D. I understand that I must place the parking permit on the dashboard of my vehicle or my vehicle is subject to impoundment for abandonment.</p> <p><u>CURRENT VEHICLE INFORMATION</u></p> <p>MAKE:</p> <p>_____</p> <p>MODEL:</p> <p>_____</p> <p>PLATE NUMBER:</p> <p>_____</p> <p>VIN NUMBER:</p> <p>_____</p>	<p>A. I understand that my command must approve command sponsorship of my spouse and I am responsible for ensuring compliance with the above reference.</p> <p>B. I understand that the vehicle will be registered under the sponsors' name, even though the dependent is in possession of SOFA permit.</p> <p>C. I understand that JSVRO will only issue a temporary vehicle pass and not a road tax decal until the sponsor is in possession of a SOFA permit.</p> <p><u>D. Dependents Information:</u></p> <p>NAME:</p> <p>_____</p> <p>ADDRESS:</p> <p>_____</p> <p>LICENSE NUMBER:</p> <p>_____</p> <p>PHONE NUMBER:</p> <p>_____</p> <p><u>Command POC: (E-8/E-9/Civilian Supervisor)</u></p> <p>RANK:</p> <p>_____</p> <p>LAST NAME:</p> <p>_____</p> <p>FIRST NAME:</p> <p>_____</p> <p>WORK EXTENSION:</p> <p>_____</p> <p><u>CURRENT VEHICLE INFORMATION</u></p> <p>MAKE:</p> <p>_____</p> <p>MODEL:</p> <p>_____</p> <p>PLATE NUMBER:</p> <p>_____</p> <p>VIN NUMBER:</p> <p>_____</p>
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COMMANDER ENDORSEMENT

12. REQUESTOR'S SIGNATURE	13. DATE	14. PHONE NUMBER
15. COMMANDING OFFICER/GS-SUPERVISOR NAME (LAST, FIRST, MI)	16. UNIT	
17. COMMANDING OFFICER/ SUPERVISOR SIGNATURE	18. DATE	19. PHONE NUMBER